

# KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE (Autonomous)

## Office of the Controller of Examinations

### Annual Report (2024-2025)

- The new list of Examination Committee members was finalized, and the committee prepared the final Examination Calendar for the academic year 2024-2025, which has been published on the college website.
- **Members**
  - Dr. N . Mala – Principal
  - Dr. P. Ponsekar – CoE
  - Mrs. K. Nishanthini – ACoE
- Curriculum Development Cell meeting was conducted on 03.12.2024 and 28.04.2025 in order to introduce new courses, syllabus revision, modification of scheme & regulation and the minutes and recommendations are forwarded to the concerned Boards of Studies.
- Seventeenth and Eighteenth Board of Studies meeting for various Boards were conducted on 29.01.2025 and 05.05.2025 for School of Computer Science 12.05.2025 for School of Commerce and Management board to finalize scheme of the examination, syllabus, distribution of continuous internal assessment marks, new panel of examiners, question paper pattern and submitted to Academic Council for approval.
- Seventeenth and Eighteenth Academic council meeting were conducted on 31.01.2025 and 18.06.2025 for the approval of scheme & regulation and syllabus. CoE office received the approved syllabus, new panel of external examiners from the Chairman of various Boards.
- Seventeenth and Eighteenth Finance Committee meeting was conducted on 07.02.2025 and 26.06.2025 to approve the revised fee structure, remunerations, budget, income and expenditure, audited statement of the autonomous section.
- The Seventeenth and Eighteenth Governing Body meetings were held on 22.02.2025 and 10.07.2025, respectively, during which the minutes of all statutory and non-statutory bodies, along with other academic activities, were approved.

- Received the name list of 224 students of UG and 35 students of PG students along with photo, personal, EMIS Number and academic details which are to be uploaded in the CMS software.
- Received the new panel of external examiners for various boards from the respective Board Chairpersons.
- External examiners were confirmed via phone calls for setting the EAE question papers during November/December 2024 and April/May 2025. The question papers were received through the Controller of Examinations' confidential email in September/October 2024 and February/March 2025. Question banks for Extra Credit Courses, Skill-Based Subjects, Non-Major Electives, Self-Study Courses, and Value-Based Education were prepared by internal examiners.
- The Question Paper Scrutiny Board convened twice during the academic year to finalize all question papers.
- The finalized nominal roll of students and examination applications/galleys were sent to the concerned departments through the office.
- The examination fee notification was published and uploaded in the software for the odd semester on 13.08.2024 and even semester on 03.02.2025 for all UG/PG programmes.
- The schedule for CIA I & II, Model Examinations and End Assessment Theory / Practical Examinations were prepared and displayed in the notice boards. Further, soft copy sent to all HoDs through mail for circulation to the students well in advance.
- The examination fee was received through online or direct payments to accounts office in-person. And also received examination applications or galley from the Heads of the Departments on the specified date.
- Received attendance proforma and internal marks statement from the HoDs through office.
- Students can directly download their Hall tickets from the software three days before commencement of the examinations after clearing all the dues.
- End Assessment Practical / Theory Examinations for the odd semester was conducted practical on 22.10.2024 and EAE theory on 06.11.2024 for all UG / PG Programmes.
- End Assessment Practical / Theory Examinations for the even semester was conducted practical on 02.04.2025 and EAE theory on 15.04.25 (II year UG & PG Programmes & III year UG Programmes) & 17.04.2024 (I year UG / PG Programmes).

- The question paper feedback was collected from the subject in-charge and securitized with the Board chairman for comments.
- Central valuation was conducted separately for all UG/PG Degree programmes by both internal and external examiners. The results were finalized and submitted during Results Passing Board meeting.
- Result Passing Board Meeting was conducted with the results of the End Assessment Examinations for the Odd Semester on 17.12.2024 and Even Semester on 02.06.2025 during the academic year 2024-2025. **The University Representative Dr. V. Kaviyarasu, Associate Professor, Department of Statistics, Bharathiar University**, approved the results and published the results in our college website on the same day of result passing board. The students can view their results using their unique username and password.

- **Result Analysis**

**Odd Semester Nov / Dec 2024**

**Under Graduate:**

No.of Students appeared	: 533
No.of Students passed	: 497
Pass Percentage	: 93.25%

**Post Graduate:**

No.of Students appeared	: 47
No.of Students passed	: 47
Pass Percentage	: 100 %

**Even Semester Apr / May 2025**

**Under Graduate:**

No.of Students appeared	: 522
No.of Students passed	: 504
Pass Percentage	: 96.55%

**Post Graduate:**

No.of Students appeared	: 52
No.of Students passed	: 52
Pass Percentage	: 100%

**Number of students eligible for Provisional Certificate**

<b>Programme</b>	<b>Number of students who appeared in the final year examinations</b>	<b>Number of students who passed in the final year examinations</b>	<b>Percentage (%)</b>
BSc Computer Science	28	28	100
BCA	17	17	100
BSc Information Technology	21	20	95.24
BCom	24	23	95.83
BCom with Computer Applications	49	49	100
BCom with Professional Accounting	10	10	100
BBA with Computer Applications	05	05	100
MSc Computer Science	09	09	100
MSc Information Technology	03	03	100
MCom with Computer Applications	12	11	91.67
<b>Passed out (2021 - 2024)</b>			
BCA	01	01	100
<b>Passed out (2022-2024)</b>			
MCom CA	01	01	100
<b>TOTAL</b>	<b>180</b>	<b>177</b>	<b>98.33</b>

- After the result publication, students can apply for Revaluation / Copy of Answer Booklet / Retotaling along with the specified application form to CoE office through HoDs, college office and Principal.
- Supplementary Examinations were conducted on 11.06.2025 for even semester and central valuation was conducted immediately after the completion of examination.
- The result passing board meeting was conducted on 12.06.2025 and the University Representative approved the supplementary results for the result publication in our college website on the same day of result passing board meeting.
- Grade sheets/Consolidated mark sheet were issued to the department through the office during the month of January/August for odd & even semesters.

- University report was prepared as per the prescribed format and sent the results copy to Bharathiar University both hard/soft copies for issuing provisional certificate.
- Applied 177 Provisional Certificates for the 2021 – 2024 & 2022 – 2025 (UG), 2022-2024 & 2023-2025(PG) batches of students from Bharathiar University.
- Remuneration for the question paper setting, Scrutiny, End Assessment practical and Theory Examinations and central valuation claim were settled through RTGS / NEFT.

**KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE**  
**(An Autonomous Institute, Affiliated to Bharathiar University, Coimbatore)**  
**Re-accredited with “A+” Grade by NAAC**  
**Narasipuram, Coimbatore - 641 109**

**Academic Planner for Odd Semester of the Academic year 2024-2025**

<b>S.No</b>	<b>Scheduled Date</b>	<b>Particulars</b>
1	30.07.2024	Exam Committee Meeting
2	31.07.2024	Submission of Lateral Entry / Migration details
3	02.08.2024	Submission of SR9
4	02.08.2024	Submission of list of students who have to study Basic Tamil / Advanced Tamil
5	02.08.2024	Submission of list of Electives, Self Study, Non Major Elective
6	02.08.2024	Submission of list of Common Subject
7	02.08.2024	Submission of list of extra credit courses along with syllabus in pdf form
8	02.08.2024	Submission of 1 <sup>st</sup> Year Students Nominal Roll
9	02.08.2024	Submission of syllabus in pdf form for current
10	05.08.2024	Issue of syllabus / notes / Qps to other language students
11	05.08.2024	Continuous Internal Assessment Test I for All UG & PG Classes
12	07.08.2024	Submission of 1 <sup>st</sup> Year Students Database for ERP
13	12.08.2024	Issue of Exam Applications / Galley
14	09.09.2024	Continuous Internal Assessment Test II for all UG & PG Classes
15	13.09.2024	Last date for Payment of Examination fee
16	20.09.2024	Returning of all exam applications / galley to CoE Office by all concern department HoDs
17	01.10.2024	Submission of tentative schedule for practical exam along with the list of internal examiners and skilled assistants
18	07.10.2024	Release of EAE – Theory Examination Schedule
19	10.10.2024	Syllabus completion
20	14.10.2024	Model Examination for all UG & PG students
21	16.10.2024	Issue of Hall Tickets from CoE office to HoDs
22	19.10.2024	Last working day for all UG and PG Courses.
23	19.10.2024	Submission of Attendance proforma for all UG & PG classes.
24	22.10.2024	Release of EAE – Practical Examination Schedule along with Examiners list by CoE
25	22.10.2024	Issue of Stationery Items from CoE Office to Exam Cell
26	22.10.2024	Issue of Hall Tickets to students
27	24.10.2024	End Assessment Practical Examinations for all UG and PG Courses
28	29.10.2024	Submission of Internal Marks for all UG & PG classes.
29	29.10.2024	Submission of list of internal examiners for central valuation for UG & PG
30	06.11.2024	End Assessment Theory Examinations for all UG & PG Classes.

31	11.11.2024 to 24.11.2024	Winter Vacation
32	25.11.2024 to 03.12.2024	Valuation of answer scripts for all UG & PG Courses ( External Examiner)
33	05.12.2024 to 07.12.2024	Valuation of answer scripts for all UG & PG Courses ( Internal Examiner)
34	16.12.2024	Meeting of the Result Passing Board
35	16.12.2024	Publication of Results

### **Academic Planner for Even Semester of the Academic year 2024-2025**

<b>S.No</b>	<b>Scheduled Date</b>	<b>Particulars</b>
1	20.01.2025	Continuous Internal Assessment Test I for All UG & PG Classes
2	27.01.2025	Exam Committee Meeting
3	27.01.2025	Submission of list of students who have to study Basic Tamil / Advanced Tamil
4	27.01.2025	Submission of list of Electives, Self Study, Non Major Elective
5	27.01.2025	Submission of list of Common Subject
6	27.01.2025	Submission of list of extra credit courses along with syllabus in pdf form
7	27.01.2025	Submission of syllabus in pdf form for current and arrear subjects
8	05.02.2025	Issue of Exam Galley
9	24.02.2025	Continuous Internal Assessment Test II for all UG & PG Classes
10	28.02.2025	Payment of Examination fee
11	10.03.2025	Submission of tentative schedule for practical exam along with the list of internal examiners and skilled assistants
12	17.03.2025	Release of EAE – Practical Examination Schedule
13	17.03.2025	Release of EAE – Theory Examination Schedule
14	19.03.2025 to 21.03.2025	Model Practical Examination for all UG & PG students
15	24.03.2025	Model Theory Examination for all UG & PG students
16	26.03.2025	Returning of all galley to CoE Office by all concern department HoDs
17	28.03.2025	Release of EAE – Practical Examination Schedule along with Examiners list by CoE
18	28.03.2025	Issue of Hall Tickets and Stationery Items from CoE Office to Exam Cell
19	29.03.2025	Last working day for all UG and PG Courses.
20	29.03.2025	Submission of Attendance proforma for all UG & PG classes.
21	01.04.2025	Issue of Hall Tickets to students

22	02.04.2025	End Assessment Practical Examinations for all UG and PG Courses
23	09.04.2025	Submission of Internal Marks for all UG & PG classes.
24	15.04.2025	End Assessment Theory Examinations for all UG & PG Classes.
25	17.04.2025	Submission of list of internal examiners for central valuation for UG & PG
26	21.04.2025	Valuation of answer scripts for all UG & PG Courses ( External Examiner)
27	30.04.2025	Valuation of answer scripts for all UG & PG Courses ( Internal Examiner)
28	31.05.2025	Meeting of the Result Passing Board
29	31.05.2025	Publication of Results

*9.9.25/25*  
**Controller of Examinations**  
 Kovai Kalaimagal College of Arts and Science  
 Narasipuram Post, Coimbatore - 641109.

*W. Lalala*  
*25/5/25*  
**Principal**  
 Kovai Kalaimagal College of Arts and Science  
 (Autonomous)  
 Narasipuram Post, Coimbatore - 641109